

Ladder Inspection Checklist

Ladder No./I.D.:	Location:
	Department:
Type of Ladder:	Material: ☐ Wood ☐ Metal ☐ Fiberglass
Date of inspection:	Inspected by:

All Ladders				
#	Description	Yes	No	N/A
1	All rungs or steps in good condition (no cracks or dents, non-slip foot pads in good condition)	☐	☐	☐
2	Steps and rungs securely attached to side rails	☐	☐	☐
3	Rail bracing secure and undamaged (if present)	☐	☐	☐
4	Ladder free from oil, grease, mud or other slippery materials	☐	☐	☐
5	Rails in good condition: no cracks, dents, or sharp edges	☐	☐	☐
6	Labels present and readable	☐	☐	☐
7	Top cap in good condition, securely attached	☐	☐	☐
8	Anti-slip safety shoes/feet present and secure	☐	☐	☐
9	Ladder is free of rust and corrosion	☐	☐	☐

Step Ladders (additional inspection criteria)				
#	Description	Yes	No	N/A
1	Spreaders in good condition and securely attached to rails	☐	☐	☐
2	Spreaders lock into place and do not wobble	☐	☐	☐
3	Spreader stop present and securely attached	☐	☐	☐
4	Rear support rungs (non-climbing side) in place and secure	☐	☐	☐

Extension Ladders (additional inspection criteria)				
#	Description	Yes	No	N/A
1	Extension/rung locks working, securely grasp rungs	☐	☐	☐
2	Chains, cords and ropes in good condition	☐	☐	☐
3	Pulley working properly (if present)	☐	☐	☐

Actions/Determination			
#	Description	Yes	No
1	Ladder is safe for use	☐	☐
2	Ladder damaged/unsafe: tagged and removed from service		☐

